



SPEC

School Checklist SPEC Key Competency Entry Level

School.....Student.....

Headway Module _____ TRUMP _____			Comments to be made at the meeting only if there is an issue
	School Check (Internal moderation)	SPEC meeting (External moderation)	
Minimum number of tasks completed			
Learning goal identified for each task			
Evidence to support the task and the goal			
Portfolio is organised			
Each record page completed			
Assessment pages and "Can do" statements completed			

To be filled out at the SPEC meeting by the person who verifies the folder

Verified by Name(Print) _____ Signed _____